

PORTCHESTER CREMATORIUM JOINT COMMITTEE

MINUTES OF THE MEETING of the Joint Committee held in the Civic Offices, Fareham on Monday 3 March 2008 at 2.00 pm.

Present

Fareham Borough Council

Councillors Brian Bayford
Mrs Connie Hockley

Gosport Borough Council

Councillor John Train

Havant Borough Council

Councillors Anthony Briggs (Chairman)
Dave Collins

Portsmouth City Council

Councillor Paula Riches

Apologies for Absence

Councillor Peter Edgar (Gosport Borough Council), who was engaged on other council business for Gosport Borough Council and Roger Young (Horticultural Consultant).

233 Declaration of Members' Interests (AI 1) – None

234 Minutes of the Meeting held on 3 December 2007 (AI 3)

RESOLVED that the Minutes of the meeting held on 3 December 2007 be agreed and signed as a correct record.

235 Matters Arising from the Minutes not specifically referred to on the Agenda (AI 4) – None.

236 Clerk's Items (AI 5)

(a) Clerk to the Joint Committee – continued employment after retirement, and appointment of Deputy Clerk.

RESOLVED that the public be excluded from the meeting during this item of business because it is likely that if members of the public were present, there would be disclosure to them of 'exempt information' within paragraph 1 of Part 1 of Schedule 12A to the Local Government Act 1972.

(TAKE IN EXEMPT REPORT BY THE CLERK TO THE JOINT COMMITTEE
IN CONSULTATION WITH THE TREASURER)

RESOLVED

- (1) that the Clerk's report be received and that John Haskell continues to act in the post of Clerk to the Joint Committee after retirement from his full-time post with Portsmouth City Council;**
- (2) that Stephen Kerr (Solicitor and Deputy Monitoring Officer, Portsmouth City Council) be appointed Deputy Clerk to the Joint Committee.**

237 Finance Strategy and Budget for 2008/09 (AI 6)

(TAKE IN REPORT BY THE TREASURER TO THE JOINT COMMITTEE)

RESOLVED

- (a) that the Finance Strategy 2008, attached as Appendix A to the report, be approved;**
- (b) that the Strategy be sent to the Constituent Authorities to note.**

238 Risk Management (AI 7)

(TAKE IN REPORT BY THE TREASURER AND THE CLERK TO THE JOINT
COMMITTEE)

RESOLVED

- (1) that the Risk Management framework and policy statement as outlined in Appendices A and B of the report be confirmed;**
- (2) that the progress against agreed actions as outlined in paragraph 10 of the report be noted;**
- (3) that the new risk (relating to coffin size) outlined in paragraph 12 of the report be accepted onto the Strategic Risk Register**
- (4) that the policy statement mentioned in paragraph 10 and attached at Appendix D to the report regarding a long-term strategy for the disposal of remains be incorporated within the Development Plan.**

239 Engineer and Surveyor' Report (AI 8) –

- (i) Planned Maintenance Programme – Progress Report**
- (ii) Installation of Mercury Abatement Plant**

(TAKE IN REPORTS OF THE ENGINEER AND SURVEYOR)

In introducing these reports, the Engineer and Surveyor highlighted particularly the scheme to install mercury abatement plant at the crematorium. He outlined the programme of works envisaged and amplified the content of that report. The Engineer and Surveyor emphasised that the unique nature of the project meant it was only possible to forecast the nature, cost and scope of the project in general terms at this stage but that this should become progressively clearer as the process to develop and procure the works progressed.

RECOMMENDED that the content of each of the reports be noted.

240 Manager and Registrar's Report (AI 9)

- (a) General Report**

(TAKE IN REPORT)

RESOLVED that the statistical information submitted by the Manager and Registrar be noted.

- (b) Any Other Items of Topical Interest – None.**

241 Horticultural Consultant's Report (AI 10)

(TAKE IN REPORT OF THE HORTICULTURAL CONSULTANT)

RESOLVED that the report of the Horticultural Consultant be noted.

242 Date of next meeting (AI 11)

RESOLVED that the next meeting be held on Monday 23 June 2008 at 2pm in the Town Hall, Gosport.

The meeting concluded at 2.25 pm.

Chairman

JH/cb
4 March 2008
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